



S.G.V.C Vidya Prasarak Trust's
**M.G.V.C Arts, Commerce
and Science College,
Muddebihal**



Department of Economics Organizes

Field Visit to HDFC Bank, Muddebihal

Date: 15-10-2025 Time: 11.30 am



Academic Year- 2025-26




HEAD, DEPT. OF ECONOMICS
M. G. V. C. COLLEGE, MUDDEBIHAL.


Co-ordinator,
Internal Quality Assurance Cell
M.G.V.C Arts, Commerce & Science College
MUDDEBIHAL-586212. Dist: Vijayapur.


PRINCIPAL,
M. G. V. C. Arts, Com. & Science College
MUDDEBIHAL - KRA719



S. G. V. C. Vidya Prasarak Trust's,
Matoshri Gangamma Veerappa Chiniwar
Arts, Commerce & Science College,
MUDDEBIHAL-586212. Dist. Vijayapur (Karnataka)

(Accredited with CGPA of 3.31 on seven point scale at 'A+' Grade)

© : 08356220329
FAX : 08356220329

* email : princmgvc@gmail.com * www.mgvcmbi.in *

Ref. No. :

Date : 13/10/2025

To
The Branch Manager
HDFC Bank
Muddebihal

From,
Dr. Krishnaji Dasar
Head, Department of Economics
MGVC College Muddebihal
Contact No: 9663506497
E-mail: Krishnajidasar@gmail.com

Subject: Seeking Permission for Field Visit

Respected Sir/Madam,

We are writing on behalf of M.G.V.C Arts, Commerce and Science College, Muddebihal to request permission for our BA 5th Sem students to conduct Field visit to your esteemed bank branch. Our institution offers a BA program and Field visit is a key component of our curriculum. This visit will provide our students with practical exposure to the Banking Services such as Bank account opening and features, Importance of KYC, Documents requirements, Locker facilities, Currency Exchange ATM and Internet Banking and Mobile Banking, Digital Banking, Digital Wallets, Digital account opening, Biometrics etc.,

We propose to bring Sixteen students from the 5th sem our Department of Economics dated on 15/10/2025 The visit is expected to take approximately one hour and the group will be accompanied by one faculty members, including myself. We assure you that our students will adhere to all the rules, regulations, and security protocols of your bank. We will also ensure that our visit causes minimal disruption to your daily activities.

We kindly request you to grant us permission for this visit on the proposed date. If this date is inconvenient, we are flexible and open to an alternative date at your convenience. Thank you for your time and consideration. We look forward to a positive response from your end.

Yours sincerely,

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13/10/25



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Date : 15/10/2025

NOTICE

All students are hereby informed that the Department of Economics is organizing a Field Visit to HDFC Bank on 15-10-2025 (Wednesday) at 11:30 AM.

Students are requested to attend this educational visit and actively participate in the discussion on Banking Services. This is a valuable opportunity to gain practical insights into the functioning of a bank. Your presence is mandatory.

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**M.G.V.C Arts, Commerce
and Science College,
Muddebihal**
Department of Economics



Field Visit to HDFC Bank, Muddebihal

Date: 15-10-2025 Time: 11.30 am

Shri. Veeresh Hipparagi, Manager, HDFC Bank, Muddebihal



Take permission of Field Visit to Manager



Bank Staff Members involved in Field Visit and give information to students



Some Information Given by Manager about the Bank System




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**M.G.V.C Arts, Commerce
and Science College,**
Muddebihal
Department of Economics



Field Visit to HDFC Bank, Muddebihal

Date: 15-10-2025 Time: 11.30 am

Discussed about the Bank System Dr. Krishnaji Dasar



How to use ATM



Students were attended the Field Visit



Dasar
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Internal Quality Assurance Cell
M.G.V.C. Arts, Commerce & Science College,
Muddebihal



S. G. V. C. Vidya Prasarak Trust's

MATOSHRI GANGAMMA VEERAPPA CHINIWAR
ARTS, COMMERCE & SCIENCE COLLEGE, MUDDEBIHAL.



ATTENDANCE REPORT

Name of the Event : HDFC Bank Field Visit Dept of Economics

Class: BA Vth Sem

Date: 15/10/2025

Time: 11:30 Am

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Date : 15/10/2025

Report

Department of Economics – HDFC Bank Field Visit Report

Date: 15/10/2025

Location: HDFC Bank, Branch Muddebihal Dist: Vijayapur

Introduction

As part of the academic curriculum and practical exposure initiatives, the Department of Economics organized a field visit to a HDFC Bank on 15/10/2025. The purpose of the visit was to familiarize students with real-time banking operations and give them insight into how financial institutions function on a day-to-day basis.

Objectives of the Visit

- To understand the basic operations of a bank.
- To observe the functioning of bank counters and ATM services.
- To interact with banking professionals and gain practical knowledge.
- To bridge the gap between theoretical knowledge and practical application.

Visit Details

During the visit, students were warmly received by the Bank Manager and staff. A short orientation session was conducted where the Manager explained the structure, services, and roles of different departments within the bank.

The students learned about

- Customer Service Counters: The operations at the counter, including cash deposits, withdrawals, account opening procedures, and other financial services.
- ATM Functionality: The working mechanism of ATMs, cash loading process, daily limits, and security features.
- Digital Banking: A brief overview of net banking, mobile banking, and recent digital initiatives taken by the bank.

Interaction with Bank Staff

Students interacted with staff from various departments who shared insights into their roles and the challenges they face. The session was highly informative and encouraged students to ask questions about banking operations, customer handling, and career opportunities in the banking sector.

Conclusion

The field visit provided valuable hands-on learning for the students of the Department of Economics. It not only enhanced their understanding of core banking concepts but also exposed them to the practical aspects of financial services. The department extends its gratitude to the bank's management and staff for their cooperation and hospitality.

Princ

[Signature]

Co-ordinator,

HEAD, DEPT. OF ECONOMICS
S. G. V. C. COLLEGE, MUDDEBIHAL
Arts, Commerce & Science College
MUDDEBIHAL-586212, Dist: Vijayapur

[Signature]

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Ref. No. :

Date : 18/10/2025

Appreciation Certificate

To,

The Branch Manager
HDFC Bank,
Branch Muddebihal

Respected Sir...

On behalf of the Department of Economics, MGVC College Muddebihal, I would like to extend our sincere appreciation for your warm hospitality and support during our field visit to your esteemed bank on 15/10/2025..

The visit proved to be a highly informative and enriching experience for our students. The detailed explanation provided by you and your staff regarding the day-to-day operations of the bank, including counter services, ATM functioning, and digital banking initiatives, was immensely beneficial in bridging the gap between theoretical knowledge and practical application.

We especially value the time taken by your team to patiently interact with the students, answer their queries, and provide real-world insights into the functioning of the banking sector. Such experiential learning opportunities play a crucial role in shaping the academic and professional perspectives of our students, and your cooperation greatly contributed to the success of this initiative. We look forward to continued collaboration in the future and once again thank you for your generous support.

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